



भा.कृ.अ.प.— राष्ट्रीय कृषि आर्थिकी एवम नीति अनुसन्धान संस्थान
ICAR – NATIONAL INSTITUTE OF AGRICULTURAL ECONOMICS AND
POLICY RESEARCH (NIAP)

F. No. 14-18(6)/14-15/NIAP

27th Feb 2017

BID DOCUMENT

INVITATION TO TENDER AND INSTRUCTIONS CONTAINING TERMS AND CONDITIONS REGARDING SUPPLY OF UPGRADE LICENSES FOR IBM SPSS AND FRESH LICENSES FOR ADOBE ACCROBAT STANDARD DC AND WEB LOG STORMING.

To

Dear Sir(s),

Director NIAP invites tender for supply and installation of listed software at NIAP. Details of licenses required are listed as below:

S.No		Product	License Nature	License Period	Quantity
I	1	IBM SPSS Base Module Version 24.0	Upgrade from Version 23 to 24 (PERPETUAL NETWORK LICENSE)	NA	10 User License
	2	IBM SPSS Advanced Statistics			
	3	IBM SPSS Custom Tables			
	4	IBM SPSS Regression			
	5	IBM SPSS Decision Tree			
	6	IBM SPSS Forecasting			
II	1	IBM SPSS Base Module Version 24.0	Upgrade from Version 23 to 24 (PERPETUAL DESKTOP LICENSE)	NA	10 User License
	2	IBM SPSS Advanced Statistics			
	3	IBM SPSS Custom Tables			
	4	IBM SPSS Regression			
	5	IBM SPSS Decision Tree			
	6	IBM SPSS Forecasting			
III	1	Adobe Acrobat Pro DC	Fresh	1 year	50
	2	Adobe Acrobat Pro DC	Fresh	1 year	30
	3	Adobe Acrobat Pro DC	Fresh	1 year	20
IV	1	Web Log Storming Professional by Dataland Software	Fresh	NA	1

देव प्रकाश शास्त्री मार्ग, पूसा, नई दिल्ली – 110 012

Dev Prakash Shastri Marg, Pusa, New Delhi – 110 012

Phone: 25847628, 25848731 (Off.), Fax 011-25842684. Email: director@ncap.res.in

Neha Chaudhary
27/2/17

Interested firms may quote for supply and installation of Software in accordance with the requirements stated above. Please submit your offer in sealed envelope superscribing "Quotations for supply of IBM SPSS, Web Log Storming and Adobe Acrobat DC due for opening on 22/03/2017" and should reach to "The Director, National Institute of Agricultural Economics and Policy Research, DPS Marg, New Delhi-12" on or before 22/03/2017 at 2:00 pm. Quotations will be opened at 2:30 pm on the same day.

NOTE:

1. The Director, NIAP may at his discretion, extend this date by a fortnight and this extension shall be binding on the Tenderers.
2. If the date up to which the tenders are open for acceptance and tenders are scheduled for opening is declared as a holiday, the tenders shall be deemed to remain open for acceptance till the next working day.
3. Interested firms will have to keep themselves updated with any corrigendum, addendum, etc. by revisiting NIAP website - <http://www.ncap.res.in/>, from time to time. This Institute will only update its website and no further communication will be done.

Neha Chandioke
27/2/17

(Neha Chandioke)
Administrative Officer

प्रशासनिक अधिकारी
आ.कृ.अ.प.-राष्ट्रीय नीति आयोग एवम्
नीति अनुसंधान संस्थान (नआप)
डी.पी.एस. मार्ग, फ़ूरा, नई दिल्ली-110012

TERMS AND CONDITIONS OF TENDER

1. An Earnest Money in the form of an Demand Draft or Fixed Deposit Receipt from a commercial bank amounting to **Rs. 25,000/- (Rupees Twenty Five Thousand Only)** must be deposited in favour of **"Director, NIAP"** payable at **New Delhi**. The Tender will not be considered in absence of Earnest Money being enclosed with tender. EMD will be valid for 45 Days or till the L1 is decided whichever is later.
2. The EMD will not carry any interest.
3. FORFEITURE OF E.M.D: The EMD submitted by the bidder will be forfeited, if –
 - a. The bidder qualifies as Li and backs out of the L1 quotes/tender specification/tender terms & conditions.
 - b. The bidder signs the Agreement and furnishes the Security Deposit but backs out of his tender bid.
 - c. The bidder withdraws his tender after acceptance.
 - d. The bidder withdraws his tender before the expiry of the validity period of the tender.
 - e. The bidder violates any of the provisions of the terms and conditions of this tender specification.
4. The rates quoted shall be valid for a minimum period of 90 days from the last date fixed for the receipt of the quotations.
5. The rates shall be for delivery and installation at the Institute. The period up to which the rates quoted are valid should be specified.
6. Free Technical Support for the licensing period will be required.
7. This office will execute only one option among three listed options for Adobe Acrobat Software i.e 50 licenses, 30 licenses or 20 licenses. Final order will depend on the financial quotes received and budget availability.
8. Bidders can quote for only SPSS software, only Web Log Storming software, only Adobe Acrobat DC licenses or in any combination of them. However, in case of Adobe Acrobat DC, all three options i.e 50 licenses, 30 licenses and 20 licenses must be quoted.
9. Firm should have experience of at least five years in supply and support services for the software it is bidding.
10. Firm bidding for Adobe Acrobat Pro DC software will also be required to organize half day training at NIAP, Delhi.
11. Firm should quote financials including of all applicable taxes and applicable charges. No amount over and above already quoted price will be accommodated later.
12. Payment will be made within one month after successful installation of software is done.

13. Bidders should clearly specify the delivery time. Bids with early delivery may be preferred.
14. Number of licenses is tentative and final order may vary at the discretion of Institute.
15. Conditional bids or bids not complying with above conditions are liable to be rejected.
16. **PERFORMANCE SECURITY – Successful bidders will be required to submit a performance security equivalent to 10 percent of award value in the form of FDR, Bank Guarantee or Demand Draft favouring “Director, NIAP”, payable at New Delhi. This security will be valid for 15 months.**
17. All Financial quotes must be done in the format provided at Annexure I. Nothing will be paid beyond the financial quotes mentioned in this Annexure.
18. Interested bidders are free to seek any clarification or requisite information from this office through our official mail – ao.niap@icar.gov.in and aao.niap@icar.gov.in.
19. Director NIAP reserves the right to reject or accept any quotation.

Neha Chandiook
27/2/17

(Neha Chandiook)

Administrative Officer

प्रशासनिक अधिकारी
भा.कृ.अ.प.-राष्ट्रीय कृषि आर्थिकी एवम्
नीति अनुसंधान संस्थान (नआप)
डी.पी.एस. मार्ग, पूसा, नई दिल्ली-110012

ANNEXURE I
(PRICE QUOTES)

S.No		Product	License Nature	License Period	Quantity	PRICE QUOTES (Inclusive of everything including taxes, delivery installation)
I	1	IBM SPSS Base Module Version 24.0	Upgrade from Version 23 to 24 (NETWORK LICENSE)	NA	10 User License	
	2	IBM SPSS Advanced Statistics				
	3	IBM SPSS Custom Tables				
	4	IBM SPSS Regression				
	5	IBM SPSS Decision Tree				
	6	IBM SPSS Forecasting				
II	1	IBM SPSS Base Module Version 24.0	Upgrade from Version 23 to 24 (DESKTOP LICENSE)	NA	10 User License	
	2	IBM SPSS Advanced Statistics				
	3	IBM SPSS Custom Tables				
	4	IBM SPSS Regression				
	5	IBM SPSS Decision Tree				
	6	IBM SPSS Forecasting				
III	1	Adobe Acrobat Pro DC	Fresh	1 year	50	
	2	Adobe Acrobat Pro DC	Fresh	1 year	30	
	3	Adobe Acrobat Pro DC	Fresh	1 year	20	
IV	1	Web Log Storming Professional by Dataland Software	Fresh	NA	Single License	

Neha Chaudhary
27/2/17