

भाकृअनुप - राष्ट्रीय कृषि आर्थिकी एवम नीति अनुसंधान संस्थान (निआप) देव प्रकाश शास्त्री मार्ग, पूसा, नई दिल्ली – 110 012



ICAR - National Institute of Agricultural Economics and Policy Research (NIAP)

DPS Marg, Pusa, New Delhi-110 012

url: https://niap.res.in/

No. 12-7(30)/2024-NIAP

Dated: 17.11.2025

To,

All Directors/ Project Directors of all the ICAR Institutes/ NRCs/ PDs/ ATARIs/ Bureaus/ Zonal Project Directorates etc.

Sub: Filling up vacant posts of Administrative and Support Staff on inter-institutional transfer basis at ICAR-NIAP, New Delhi – reg.

Sir/ Madam,

The Director, ICAR-NIAP, New Delhi invites applications from amongst the eligible candidates working at ICAR Headquarters or ICAR – Institutes to fill the following posts in Administrative and Support Staff by Deputation and Permanent Absorption from the eligible candidate(s) who fulfill the requisite eligibility conditions mentioned below:

Sl.	Name of the	Pay Level	No. of	Eligibility Criteria/ Essential Requirement
No.	Post		Posts	
1.	Upper Division Clerk (UDC)	Pay Level-4 as per 7 th CPC (Rs. 25500 - 81100) Pre-revised Pay Band-I, Rs. 5200-20200 with Grade Pay of Rs. 2400/-	01 (UR)	By Deputation amongst the officials of ICAR System (ICAR Hqrs. and Institutes): 1. Holding the analogous post in similar capacity at ICAR Institutes/ Hqrs. or LDCs having eight years of regular service in Pay level-2 (Rs.19900-63200) (Pre-revised Pay Band-1, Rs. 5200-20200 with GP Rs.1900) in ICAR Institutes/ Hqrs. 2. The maximum age limit for appointment on deputation/ deputation (including short term contract) shall not exceed fifty-six years on the closing date of receipt of application. 3. The official, who initially comes on deputation and considered suitable for the post, may be permanently absorbed by the Appointing Authority, if no incumbent is available in the feeder cadre, in accordance with guidelines of DoP&T/ GoI and the parent Institute/ Hqrs. agrees to the proposal of permanent absorption.
2.	Multi- Tasking Staff	Pay Level-1 as per 7 th CPC (Rs. 18000 - 56900) Pre-revised Pay Band-I, Rs. 5200-20200 with Grade Pay of Rs. 1800/-	01 (UR)	By Permanent Absorption amongst the officials of ICAR System (ICAR Hqrs. and Institutes): 1. Holding analogous post in similar capacity i.e. Multi-Tasking Staff erstwhile Skilled Supporting Staff on regular basis in ICAR Institutes/ Hqrs. who have successfully completed probation period and have Matriculation from recognized board or equivalent.

The terms and conditions for filling the above mentioned vacant posts shall be governed as laid down in the ICAR's Group 'C' Recruitment Rules circulated vide OM No. Admn. 11-2/2022-R&P dated 07.06.2023 and ICAR Inter-Institutional Transfer Guidelines/ Instructions of Administrative/ Support Staff of ICAR.

The numbers of posts indicated are tentative which may increase or decrease.

It is requested that the vacancies may please be circulated amongst the eligible and desirous candidates working at your Institute/ Regional Station who are fulfilling the requisite eligible conditions to enable them to apply for the same on the Proforma given overleaf. Applications of only such candidate(s) who can be relieved immediately in the event of their selection for the above posts may please be forwarded along with following document before the closing date:

- 1. Cadre Clearance Certificate from the Controlling Authority.
- 2. APAR dossiers for the last five years duly attested on each page by an officer not below the rank of Under Secretary or equivalent.
- 3. Vigilance Clearance Certificate and Integrity Certificate.
- 4. A statement of major/minor penalty, if any, imposed on the applicant during the last five years.
- 5. Any other relevant document.

The applications should be addressed to the Director, ICAR- National Institute of Agricultural Economics and Policy Research (NIAP), DPS Marg, Pusa, New Delhi-110 012.

The last date of receipt of application is 16.12.2025. Application received after the last date or otherwise incomplete would not be considered. The Competent Authority, ICAR- National Institute of Agricultural Economics and Policy Research (NIAP), New Delhi, reserves the right to accept/ reject the applications without assigning any reason thereof.

This is issues with the approval of the Competent Authority, ICAR-NIAP, New Delhi.

Yours Faithfully,

Encl: Proforma of application.

OM7/11/2028 (Roselima Lakra)

Senior Administrative Officer

Senior Administrative Officer णा.कृ.अ.प.-राष्ट्रीय कृषि आर्थिकी एवम् नीति अनुसंधान संस्थान (निआप) ICAR-National Institute of Agricultural

Copy to:

1. The Director (Agril. Edn.), ICAR, Krishi Anusandhan Bhawan-II, विकार किली किली निर्माण प्रसार नई दिल्ली-110012 Dev Prakash Marg, Pusa, New Delhi-110012

- 2. The Under Secretary (TS), ICAR, Krishi Bhawan, New Delhi.
- 3. The Under Secretary (Admn.), ICAR, Krishi Bhawan, New Delhi
- 4. P.P.S. to Director, ICAR-NIAP, New Delhi for information.
- 5. Dr. Vinayak Ramesh Nikam, Senior Scientist and Vigilance Officer, ICAR-NIAP, New Delhi for information.
- 6. Nodal officer, e-office, ICAR-NIAP, New Delhi for information. He is requested to upload the notification on e-office notice board.
- 7. Incharge, AKMU, ICAR-NIAP, New Delhi for information. He is requested to upload the notification on the Institute website.



भाकृअनुप - राष्ट्रीय कृषि आर्थिकी एवम नीति अनुसंधान संस्थान (निआप) देव प्रकाश शास्त्री मार्ग, पूसा, नई दिल्ली - 110 012

ICAR-National Institute of Agricultural Economics & Policy Research Dev Prakash Shastri Marg, Pusa, New Delhi – 110 012

Application Form for the post of Upper Division Clerk

Latest Passport Size Photograph

		a.	<u></u>	
1. Name of the cand	didate (in BLOCK le	tters)	:	
2. Name of the Pres	sent Organization		:	
3. Father/ Husband	Name		:	
4. Date of Birth			:	
	to SC/ ST/ OBC/ GE py of caste certificate		:	
6. Present post held			:	
7. Present Pay Band	d and Grade Pay		:	
8. Temporary or pe	rmanent on present p	ost	:	
9. Date of Clearance	e of Probation and C	onfirmation in service	:	
10. Date of appoint	ment to the present p	ost	:	
11. Address for cor	respondence		1	
12. Personal contac a.) Mobile			:	
b.) E-mail a	address		:	
13. Educational qua	alifications (furnish d	etails of examinations	passed from Matric	culation onward)
Exam. passed	Subject(s)	Board/University	Year of passing	% of marks obtained

Name of	Post held	Scale of pay	Peri	od	Nature of duties
Institute/ Organization			From	То	performed/performing
0.8					
6. Trainings related	l to the field		:		
7. Any other specif	ic information		:		
orrect to the best of	mv knowledge ar	nereby declare that nd belief. In the eve	all the state ent of any in	ements n nformati	nade above are complete as on found false or incorrect
ny time before or aft	er the selection, ac				Il abide by the decision of the
Director, ICAR-NIA	?, New Delhi.				
ate:					Signature of the applican
	To be F	illed up by the H	ead of the	Office	
. It is certified the	at the above partic	culars furnished by	the officer	official/	have been verified from the
office/service re	ecords and found	correct.			
office/service re 2. The attested co	ecords and found pies of ACRs of t	correct. he officer/official	for the last	five yea	have been verified from the are enclosed, as require templated against the above
office/service red. The attested copies. It is certified the officer/official.	ecords and found pies of ACRs of t at no disciplinary/	correct. he officer/official vigilance case is p	for the last ending or b	five yea	rs are enclosed, as require
office/service red. The attested condition of the officer/official. Integrity of the	ecords and found pies of ACRs of t at no disciplinary/ applicant is certif	correct. he officer/official vigilance case is p	for the last ending or b	five yea	ers are enclosed, as require atemplated against the abo
office/service red. The attested condition of the officer/official. Integrity of the	ecords and found pies of ACRs of t at no disciplinary/ applicant is certif	correct. he officer/official vigilance case is p fied as "Beyond D	for the last ending or b	five yea	ers are enclosed, as require atemplated against the abo
office/service ref. The attested co. It is certified the officer/official. Integrity of the	ecords and found pies of ACRs of t at no disciplinary/ applicant is certif	correct. he officer/official vigilance case is p fied as "Beyond D	for the last ending or b	five yea	ers are enclosed, as require atemplated against the abo

14. Details of Technical/other qualifications/Dept. examination(s) passed, if any



भाकृअनुप - राष्ट्रीय कृषि आर्थिकी एवम नीति अनुसंधान संस्थान (निआप) देव प्रकाश शास्त्री मार्ग, पूसा, नई दिल्ली – 110 012

ICAR-National Institute of Agricultural Economics & Policy Research Dev Prakash Shastri Marg, Pusa, New Delhi – 110 012

Application Form for the post of Multi-Tasking Staff

Latest Passport Size Photograph

1. Name of the cand	didate (in BLOCK le	tters)	:	
2. Name of the Pres	sent Organization		:	
3. Father/ Husband	Name		:	,
4. Date of Birth			1	
	to SC/ ST/ OBC/ GE py of caste certificate		:	
6. Present post held		3	:	
7. Present Pay Band	d and Grade Pay		:	
8. Temporary or per	rmanent on present p	ost	:	
9. Date of Clearance	e of Probation and C	onfirmation in service	:	
10. Date of appoint	ment to the present p	ost	:	
11. Address for cor	respondence		:	
12. Personal contac a.) Mobile			:	
b.) E-mail a	address		:	
13. Educational qua	alifications (furnish d	etails of examinations	passed from Matric	ulation onward)
Exam. passed	Subject(s)	Board/University	Year of passing	% of marks

Name of	Post held	Scale of pay	Peri	od	Nature of duties
Institute/			From	То	performed/performing
Organization					
are constant and a second	-			-	
	-				
		1			
16. Trainings relate	d to the field				
o, minigoromo			-		
	A60 5/7 660 5				
7. Any other speci	fic information		:		
,					
,					
	1	hereby declare that	all the state	ements n	nade above are complete and
					nade above are complete and on found false or incorrect a
correct to the best of	f my knowledge ar	nd belief. In the eve	ent of any in	nformati	nade above are complete and on found false or incorrect a Il abide by the decision of the
correct to the best or	f my knowledge an ter the selection, a	nd belief. In the eve	ent of any in	nformati	on found false or incorrect a
correct to the best or	f my knowledge an ter the selection, a	nd belief. In the eve	ent of any in	nformati	on found false or incorrect a
correct to the best or	f my knowledge an ter the selection, a	nd belief. In the eve	ent of any in	nformati	on found false or incorrect a
correct to the best of any time before or af Director, ICAR-NIA	f my knowledge an ter the selection, a	nd belief. In the eve	ent of any in	nformati	on found false or incorrect a ll abide by the decision of the
correct to the best of any time before or af Director, ICAR-NIA	f my knowledge an ter the selection, a	nd belief. In the eve	ent of any in	nformati	on found false or incorrect a
correct to the best of any time before or af Director, ICAR-NIA	f my knowledge and the selection, and P, New Delhi.	nd belief. In the eve ction may be taken	ent of any ii against me a	nformation I sha	on found false or incorrect a ll abide by the decision of the
correct to the best of any time before or af Director, ICAR-NIA	f my knowledge and the selection, and P, New Delhi.	nd belief. In the eve	ent of any ii against me a	nformation I sha	on found false or incorrect a ll abide by the decision of the
correct to the best of any time before or af Director, ICAR-NIA	f my knowledge and the the selection, and P, New Delhi. To be F	nd belief. In the evention may be taken	ent of any in against me a	nformation of the second secon	on found false or incorrect a ll abide by the decision of the Signature of the applicant
correct to the best of any time before or af Director, ICAR-NIA	f my knowledge and the the selection, and P, New Delhi. To be F	nd belief. In the ever ction may be taken Filled up by the Heticulars furnished	ent of any in against me a	nformation of the second secon	on found false or incorrect a ll abide by the decision of the
correct to the best of any time before or af Director, ICAR-NIA Date: 1. It is certified to the office/serv. 2. The attested control of the office.	f my knowledge and the the selection, and P, New Delhi. To be F that the above partice records and for opies of ACRs of the selection, and the selection are selection.	Filled up by the Heticulars furnished bund correct.	ent of any in against me a ead of the by the officer the last	office cer/office	on found false or incorrect a ll abide by the decision of the Signature of the applicant that have been verified from a re enclosed, as required
Date: 1. It is certified the office/serv 2. The attested co	f my knowledge and the the selection, and P, New Delhi. To be F that the above partice records and for the pies of ACRs of the at no disciplinary.	Filled up by the Heticulars furnished bund correct.	ent of any in against me a ead of the by the officer the last	office cer/office	on found false or incorrect a ll abide by the decision of the Signature of the applicant that have been verified from
Date: 1. It is certified the office/serv 2. The attested co 3. It is certified the office/official	f my knowledge and the the selection, and P, New Delhi. To be F that the above partice records and for opies of ACRs of that no disciplinary.	Filled up by the Herticulars furnished bund correct. the officer/official /vigilance case is p	ead of the by the offi for the last ending or b	office cer/office	on found false or incorrect a ll abide by the decision of the Signature of the applicant that have been verified from a re enclosed, as required
correct to the best of any time before or af Director, ICAR-NIA Date: 1. It is certified the office/serv 2. The attested conditions of the officer/official 4. Integrity of the	f my knowledge and the the selection, and P, New Delhi. To be F that the above partice records and for the price of ACRs of the at no disciplinary. The applicant is certification of the series of	Filled up by the Heticulars furnished bund correct.	ead of the by the officenting or be oubt".	Office cer/office five year	Signature of the applicant stall have been verified from are are enclosed, as required attemplated against the above

(Signature with seal)

14. Details of Technical/other qualifications/Dept. examination(s) passed, if any