



भाकृअनुप - राष्ट्रीय कृषि आर्थिकी एवम नीति अनुसंधान संस्थान (निआप)
देव प्रकाश शास्त्री मार्ग, पूसा, नई दिल्ली – 110 012
ICAR - National Institute of Agricultural Economics and Policy
Research (NIAP)
DPS Marg, Pusa, New Delhi-110 012
url: <https://niap.res.in/>



No. 12-7(30)/2024-NIAP

Dated: 17.11.2025

To,

All Directors/ Project Directors of all the ICAR Institutes/ NRCs/ PDs/ ATARIs/ Bureaus/ Zonal Project Directorates etc.

Sub: Filling up vacant posts of Administrative and Support Staff on inter-institutional transfer basis at ICAR-NIAP, New Delhi – reg.

Sir/ Madam,

The Director, ICAR-NIAP, New Delhi invites applications from amongst the eligible candidates working at ICAR Headquarters or ICAR – Institutes to fill the following posts in Administrative and Support Staff by Deputation and Permanent Absorption from the eligible candidate(s) who fulfill the requisite eligibility conditions mentioned below:

Sl. No.	Name of the Post	Pay Level	No. of Posts	Eligibility Criteria/ Essential Requirement
1.	Upper Division Clerk (UDC)	Pay Level-4 as per 7 th CPC (Rs. 25500 - 81100) Pre-revised Pay Band-I, Rs. 5200-20200 with Grade Pay of Rs. 2400/-	01 (UR)	By Deputation amongst the officials of ICAR System (ICAR Hqrs. and Institutes): 1. Holding the analogous post in similar capacity at ICAR Institutes/ Hqrs. or LDCs having eight years of regular service in Pay level-2 (Rs.19900-63200) (Pre-revised Pay Band-1, Rs. 5200-20200 with GP Rs.1900) in ICAR Institutes/ Hqrs. 2. The maximum age limit for appointment on deputation/ deputation (including short term contract) shall not exceed fifty-six years on the closing date of receipt of application. 3. The official, who initially comes on deputation and considered suitable for the post, may be permanently absorbed by the Appointing Authority, if no incumbent is available in the feeder cadre, in accordance with guidelines of DoP&T/ GoI and the parent Institute/ Hqrs. agrees to the proposal of permanent absorption.
2.	Multi-Tasking Staff	Pay Level-1 as per 7 th CPC (Rs. 18000 - 56900) Pre-revised Pay Band-I, Rs. 5200-20200 with Grade Pay of Rs. 1800/-	01 (UR)	By Permanent Absorption amongst the officials of ICAR System (ICAR Hqrs. and Institutes): 1. Holding analogous post in similar capacity i.e. Multi-Tasking Staff erstwhile Skilled Supporting Staff on regular basis in ICAR Institutes/ Hqrs. who have successfully completed probation period and have Matriculation from recognized board or equivalent.

The terms and conditions for filling the above mentioned vacant posts shall be governed as laid down in the ICAR's Group 'C' Recruitment Rules circulated vide OM No. Admn. 11-2/2022-R&P dated 07.06.2023 and ICAR Inter-Institutional Transfer Guidelines/ Instructions of Administrative/ Support Staff of ICAR.

The numbers of posts indicated are tentative which may increase or decrease.

It is requested that the vacancies may please be circulated amongst the eligible and desirous candidates working at your Institute/ Regional Station who are fulfilling the requisite eligible conditions to enable them to apply for the same on the Proforma given overleaf. Applications of only such candidate(s) who can be relieved immediately in the event of their selection for the above posts may please be forwarded along with following document before the closing date:

1. Cadre Clearance Certificate from the Controlling Authority.
2. APAR dossiers for the last five years duly attested on each page by an officer not below the rank of Under Secretary or equivalent.
3. Vigilance Clearance Certificate and Integrity Certificate.
4. A statement of major/minor penalty, if any, imposed on the applicant during the last five years.
5. Any other relevant document.

The applications should be addressed to the **Director, ICAR- National Institute of Agricultural Economics and Policy Research (NIAP), DPS Marg, Pusa, New Delhi-110 012.**

The last date of receipt of application is 16.12.2025. Application received after the last date or otherwise incomplete would not be considered. **The Competent Authority, ICAR- National Institute of Agricultural Economics and Policy Research (NIAP), New Delhi, reserves the right to accept/ reject the applications without assigning any reason thereof.**

This is issues with the approval of the Competent Authority, ICAR-NIAP, New Delhi.

Yours Faithfully,

Encl: Proforma of application.

[Signature]
17/11/2025

(Roselima Lakra)

Senior Administrative Officer

Senior Administrative Officer

भा.क.अ.प.-राष्ट्रीय कृषि आर्थिकी एवं

नीति अनुसंधान संस्थान (निआप)

ICAR-National Institute of Agricultural

Economics and Policy Research (NIAP)

देव प्रकाश शास्त्री मार्ग, पूसा, नई दिल्ली-110012

Dev Prakash Marg, Pusa, New Delhi-110012

Copy to:

1. The Director (Agril. Edn.), ICAR, Krishi Anusandhan Bhawan-II, Pusa, New Delhi.
2. The Under Secretary (TS), ICAR, Krishi Bhawan, New Delhi.
3. The Under Secretary (Admn.), ICAR, Krishi Bhawan, New Delhi
4. P.P.S. to Director, ICAR-NIAP, New Delhi for information.
5. Dr. Vinayak Ramesh Nikam, Senior Scientist and Vigilance Officer, ICAR-NIAP, New Delhi for information.
6. Nodal officer, e-office, ICAR-NIAP, New Delhi for information. He is requested to upload the notification on e-office notice board.
7. Incharge, AKMU, ICAR-NIAP, New Delhi for information. He is requested to upload the notification on the Institute website.



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ICAR-National Institute of Agricultural Economics & Policy Research
Dev Prakash Shastri Marg, Pusa, New Delhi – 110 012

Application Form for the post of Upper Division Clerk

Latest Passport
Size Photograph

1. Name of the candidate (in BLOCK letters) :
2. Name of the Present Organization :
3. Father/ Husband Name :
4. Date of Birth :
5. Whether belong to SC/ ST/ OBC/ GEN :
(self-attested copy of caste certificate required)
6. Present post held :
7. Present Pay Band and Grade Pay :
8. Temporary or permanent on present post :
9. Date of Clearance of Probation and Confirmation in service :
10. Date of appointment to the present post :
11. Address for correspondence :
12. Personal contact details
a.) Mobile No. :
b.) E-mail address :
13. Educational qualifications (furnish details of examinations passed from Matriculation onward)

Exam. passed	Subject(s)	Board/University	Year of passing	% of marks obtained

14. Details of Technical/other qualifications/Dept.
examination(s) passed, if any :

15. Experience/Service particulars:

Name of Institute/ Organization	Post held	Scale of pay	Period		Nature of duties performed/performing
			From	To	

16. Trainings related to the field :

17. Any other specific information :

I _____ hereby declare that all the statements made above are complete and correct to the best of my knowledge and belief. In the event of any information found false or incorrect at any time before or after the selection, action may be taken against me and I shall abide by the decision of the Director, ICAR-NIAP, New Delhi.

Date:

Signature of the applicant

To be Filled up by the Head of the Office

1. It is certified that the above particulars furnished by the officer/official have been verified from the office/service records and found correct.
2. The attested copies of ACRs of the officer/official for the last five years are enclosed, as required.
3. It is certified that no disciplinary/vigilance case is pending or being contemplated against the above officer/official.
4. Integrity of the applicant is certified as "Beyond Doubt".
5. It is also being certified that no major/minor penalty has been awarded to him/her.

(Signature with seal)



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ICAR-National Institute of Agricultural Economics & Policy Research
Dev Prakash Shastri Marg, Pusa, New Delhi - 110 012

Application Form for the post of Multi-Tasking Staff

Latest Passport
Size Photograph

1. Name of the candidate (in BLOCK letters) :
2. Name of the Present Organization :
3. Father/ Husband Name :
4. Date of Birth :
5. Whether belong to SC/ ST/ OBC/ GEN :
(self-attested copy of caste certificate required)
6. Present post held :
7. Present Pay Band and Grade Pay :
8. Temporary or permanent on present post :
9. Date of Clearance of Probation and Confirmation in service :
10. Date of appointment to the present post :
11. Address for correspondence :
12. Personal contact details
a.) Mobile No. :
b.) E-mail address :
13. Educational qualifications (furnish details of examinations passed from Matriculation onward)

Exam. passed	Subject(s)	Board/University	Year of passing	% of marks obtained

14. Details of Technical/other qualifications/Dept.
examination(s) passed, if any :

15. Experience/Service particulars:

Name of Institute/ Organization	Post held	Scale of pay	Period		Nature of duties performed/performing
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17. Any other specific information :

I _____ hereby declare that all the statements made above are complete and correct to the best of my knowledge and belief. In the event of any information found false or incorrect at any time before or after the selection, action may be taken against me and I shall abide by the decision of the Director, ICAR-NIAP, New Delhi.

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